



Draft Agenda
October 17, 2025
Oregon Farm Bureau
1320 Capitol St NE
Salem, OR 97301

Oregon Processed Vegetable Commission
Regular Meeting

- I. 11 am. Call to Order and Introductions- Vice Chairman Cook
- II. Audit Report (Motion Needed)
- III. Elect FY 2025-2026 OPVC Officers (Motion Needed)
- IV. Review Minutes from April 11 and August 6 (Motion Needed)
- V. Financial Report July 01 - Sept 30 (Motion Needed)
- VI. Meeting Calendar
- VII. Oregon Department of Agriculture Report
- VIII. Oregon State University Report
- IX. Old Business
 - A. Investment Account
- X. New Business
 - A. Website Update
 - B. Grower Advocacy; price setting and legislative representation
 - C. Number of Board Members
 - D. Guest Speakers
- XI. Adjourn



Audit Quote Call Minutes
August 8, 2025
Google Meet

Commissioners Present

Matthew Cook	Vacant	Ryan Koch	Laney Brentano	Vacant	Andy Kraemer	Jessica Blakley	Vacant	Tim Fitzpatrick
P1	P2	P3	P4	P5	P6	H1	H2	PM
Y	-	Y	Y	-	Y	Y	-	N

Others present included; Eric Morris, ODA Commodity Commission Oversight Manager; and Randi Rainsley, Administrator.

Commissioners met on a virtual call to discuss the proposal submitted by Angela Pratt with Peterson CPAs and Associates. This would be an audit of the 2024-25 financials of the OPVC for \$5,000.00 and opening balance work for \$2,000.00.

ANDY KRAEMER MOVED TO GO FORWARD WITH HAVING PETERSON CPAS AND ASSOCIATES DO A FINANCIAL AUDIT OF THE 2024-25 FISCAL YEAR FOR THE QUOTED \$7,000.00. SECONDED BY JESSICA BLAKELY. THE MOTION PASSED WITH A UNANIMOUS VOTE.

Respectfully submitted by

Randi Rainsley
Administrator

Balance Sheet

Oregon Processed Vegetable Commission

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
Checking	0.00
Money Market	0.00
Umpqua Checking	212,673.67
Total for Bank Accounts	\$212,673.67
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total for Accounts Receivable	\$0.00
Other Current Assets	
Total for Current Assets	\$212,673.67
Fixed Assets	
Other Assets	
Total for Assets	\$212,673.67
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total for Accounts Payable	\$0.00
Credit Cards	
Other Current Liabilities	
Total for Current Liabilities	\$0.00
Long-term Liabilities	
Total for Liabilities	\$0.00
Equity	
Opening Balance Equity	172,641.10
Retained Earnings	56,046.81
Net Income	-16,014.24
Total for Equity	\$212,673.67
Total for Liabilities and Equity	\$212,673.67

Profit and Loss by Month

Oregon Processed Vegetable Commission

July 1-September 30, 2025

DISTRIBUTION ACCOUNT	JULY 2025	AUGUST 2025	SEPTEMBER 2025	TOTAL
Income				
Uncategorized Income	3,333.33			3,333.33
Total for Income	3,333.33			\$3,333.33
Cost of Goods Sold				
Gross Profit	3,333.33			\$3,333.33
Expenses				
Administrative Contract Services	2,085.00	2,085.00	2,085.00	6,255.00
Insurance & Fidelity Bonds	1,141.00			1,141.00
Legal	20.00	75.00		95.00
ODA Oversight Fee		4,956.91		4,956.91
Professional Fees- Bank Charges	15.00	15.00	15.00	45.00
Reimbursable Expenses	188.00			188.00
Scholarship	6,666.66			6,666.66
Total for Expenses	10,115.66	7,131.91	2,100.00	\$19,347.57
Net Operating Income	-6,782.33	-7,131.91	-2,100.00	-\$16,014.24
Other Income				
Other Expenses				
Net Other Income				
Net Income	-6,782.33	-7,131.91	-2,100.00	-\$16,014.24

Begining Balance + Budgeted Revenue 25-26	\$ 323,987.91						
Approved Budget Rev & Expense Total 25-26	\$ 320,992.07						
Checking Balance Carried Forward	\$ 228,687.91						
	July Actual	August Actual	September Actual	Year to Date Actual	Annual Budget	Variance	% of Budget
CARRYOVER FROM 2024-2025				228,687.91	225,692.07	-2,995.84	
REVENUE							
Green Bean Assessments	0.00	0.00	0.00	0.00	37,500.00	37,500.00	0.00%
Broccoli Assessments	0.00	0.00	0.00	0.00	17,500.00	17,500.00	0.00%
Carrot Assessments	0.00	0.00	0.00	0.00	50.00	50.00	0.00%
Cauliflower Assessments	0.00	0.00	0.00	0.00	5,250.00	5,250.00	0.00%
Corn Assessments	0.00	0.00	0.00	0.00	35,000.00	35,000.00	0.00%
Total Assessments	0.00	0.00	0.00	0.00	95,300.00	95,300.00	0.00%
Carryover + Assessments				228,687.91	320,992.07		
Other Income (Interest)	3,333.33	0.00	0.00	3,333.33			
EXPENSES				Year to Date Actual	Annual Budget	Variance	% of Budget
Materials & Services							
Audit	0.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00%
Administrative Contractor	2,085.00	2,085.00	2,085.00	6,255.00	25,020.00	18,765.00	25.00%
Communications: postage, website, mailings	188.00	0.00	0.00	188.00	650.00	462.00	28.92%
Insurance and Fidelity Bonds	1,141.00	0.00	0.00	1,141.00	1,800.00	659.00	63.39%
In-State Travel	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
Out-of-State Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Legal: Sec. of State quarterly fee	20.00	75.00	0.00	95.00	500.00	405.00	0.00%
Meals and Lodging	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
Professional fees: Bank fees	15.00	15.00	15.00	45.00	500.00	455.00	9.00%
Commissioner Per Diem	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
Total Materials & Services	3,449.00	2,175.00	2,100.00	7,724.00	46,470.00	38,746.00	16.62%

Special Payments				Year to Date Actual	Annual Budget	Variance	% of Budget
Annual Grower Meeting	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
Research Green Beans	0.00	0.00	0.00	0.00	7,888.40	7,888.40	0.00%
Research Broccoli	0.00	0.00	0.00	0.00	19,371.40	19,371.40	0.00%
Research Corn	0.00	0.00	0.00	0.00	57,026.40	57,026.40	0.00%
Research Carrots	0.00	0.00	0.00	0.00	7,888.40	7,888.40	0.00%
Research Cauliflower	0.00	0.00	0.00	0.00	14,077.40	14,077.40	0.00%
Industry Development (committies)	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
Total Special Payments	0.00	0.00	0.00	0.00	107,252.00	107,252.00	0.00%
ODA CCOM	0.00	4,956.91	0.00	4,956.91	4,956.91	0.00	100.00%
Contengency Fund	6,666.66	0.00	0.00	6,666.66	150,771.10	144,104.44	4.42%
Emergency Fund	0.00	0.00	0.00	0.00	11,542.06	11,542.06	0.00%
TOTAL EXPENSES	10,115.66	7,131.91	2,100.00	19,347.57	320,992.07	301,644.50	6.03%
Total OPVC Monthly Balance	221,905.58	214,773.67	212,673.67				
Starting Balance	228,687.91						
Sept 30 Revenue	3,333.33						
Sept 30 Expenses	19,347.57						
Balance	\$212,673.67						