

**Minutes**  
**Oregon Processed Vegetable Commission**

1:00 p.m. – November 3, 2022

Regular Meeting

Zoom Video Conference

Portland, Oregon

At 1:01 p.m. Chairman Matthew Cook opened the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Megan Sturzen, Ryan Koch, Tony Shepherd, Jessica Blakley, Thomas Barnett, and Andy Kraemer.

Also in attendance;

ODA Ex-Officio Kris Anderson, ODA Commodity Commission Oversight Program Manager  
Administrative Services Provider Randi Alexander-Rolison

OSU Ex Officio Ed Peachey, Vegetable Extension and Weed Science, Dept. of Horticulture OSU

Timothy Delbridge, OSU Applied Economics/Extension

Bill Braunworth, OSU Horticulture Department Head

Kristie Buckland, Assistant Professor, Extension Specialist—Vegetable & Specialty Seed Crops OSU

**Minutes**

Cook asked if everyone had a chance to look at the April 22, 2022 Regular Meeting minutes and asked for a motion to approve them.

**TONY SHEPHERD MOVED TO APPROVE THE APRIL 22 , 2022  
MINUTES AS PRESENTED. MEGAN STURZEN SECONDED THE  
MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |
| <b>THOMAS BARNETT</b>  | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

**OPVC Financials**

Randi Alexander-Rolison reviewed the Financial Statement through September 30, 2022 (Exhibit A). Alexander-Rolison confirmed that the Commission had a beginning balance of \$177,689.40, with a total of \$0.06 in interest income. With total expenses being \$37,730.39, this leaves the Commission

with a net income in the checking account of \$139,959.07. The Money Market account has a balance of \$3,142.34. Total assets of both accounts is \$172,205.41.

Alexander-Rolison shared there is an anticipated \$79,662.19 reported to come into the commission from two of the packers. That amount calculates to 63% of the assumed assessment total for 2022-23.

Cook asked the commissioners if they had any questions about the financial reports.

**TONY SHEPHERD MOVED TO APPROVE THE SEPTEMBER 30, 2022 FINANCIALS AS PRESENTED (EXHIBIT A). MEGAN STURZEN SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>THOMAS BARNETT</b>  | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

#### **Oregon Department of Agriculture Update - Kris Anderson.**

Anderson reported that Lauren Henderson has been asked to step in as interim Director of ODA, and Johnathan Sandau is now serving as the Assistant Director.

Anderson has been acting quasi director of the Hemp Commission. The Hemp Commission is now a full Oregon Commodity Commission and will be collecting assessments starting in the 2023-24 fiscal year.

Executive Director for Dungeness Crab is retiring. Anderson has been leading recruitment and interviews for the replacement.

#### **Oregon State University Update - Ed Peachy & Bill Braunworth**

Bill Brouanworth reports that OSU is in the late stages of soliciting applicants for the replacement of Ed Peachy. Once the specifics of the position and posting are approved, Braunworth will share with the Commission in order to spread the news. It will be a PhD level position. Until this new person is hired, Peachy and Braunworth will be co-liaison between the OPVC and OSU.

Ed Peachy reports that he is working on the final details of the Australia and New Zealand trips that are funded through the OPVC SCBG. These trips will take place in the Spring 2023. 15 people are registered to go to Australia, Peachy is looking for up to five more attendees.

Tim Delbridge, new to the Applied Economics Dept at OSU, introduced himself and extended time and knowledge that may be of benefit to the Commission. This includes economic development in vegetables and agriculture overall, and shared an interest in being part of the annual meeting.

As requested, the contact information for Delbridge is;

Tim Delbridge, OSU Applied Economics/Extension, [timothy.delbridge@oregonstate.edu](mailto:timothy.delbridge@oregonstate.edu), 541-737-2511.

Tony Shepherd shared thoughts on expanding the processed vegetable commission to include tomatoes, offering that Delbridge be included in the conversation. Cook noted the idea. It will be revisited at a later date as the market develops.

Peachy shared OSU has a database of Enterprise Budget Sheets that shows economic evaluation for all agricultural situations. They can be found here <https://appliedecon.oregonstate.edu/oaeb>.

### **Election of Officers**

Cook opened up discussion asking if the current officers would like to continue as is, or if anyone would like to volunteer to take on an officer role. With there being no further discussion and the current officers agreeing to stay in place if elected,

**TONY SHEPHERD MOVED THAT MATTHEW COOK REMAIN AS CHAIR, SCOTT ZELINSKI REMAIN AS VICE CHAIR, AND MEGAN STURZEN REMAIN AS SECRETARY/TREASURER. RYAN KOCK SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>ANDY KRAMER</b>     | <b>YES</b> |
| <b>RYAN KOCK</b>       | <b>YES</b> |
| <b>JESSICA BLAKELY</b> | <b>YES</b> |
| <b>THOMAS BARNETT</b>  | <b>YES</b> |
| <b>SCOTT ZELINSKI</b>  | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

### **OPVC Meeting Calendar**

Alexander-Rolison opened a discussion about days of the week/month that are most available for the Commission to meet. Requesting that it be a set day of the month for consistency. Tony Shepherd suggested the first Friday of each month. With no further discussion, Cook called upon each Commissioner asking if there was a different preferred day of the month. All confirmed the first Friday of each month, with the exception of December (meeting the second Friday), would work for their schedules. The meeting start time is set for 2:00 p.m. with a hybrid option of in-person and Zoom.

## **Annual Grower's Meeting**

Ed Peachy stated that he is happy to help with the meeting, although the full responsibility that he has had in the past is not something that will be taken on this year. The discussion of what the Commission wanted from the Annual meeting brought up the idea to reduce the amount of formal speakers, not take on such a large expense, and combine the research reports at this meeting. Peachy brought up the questions; What value do growers get from this meeting? What information do they want? How important is this meeting this year? Cook suggested we take a look at a different format for this year. Shepherd offered to spearhead putting the meeting together.

Alexander-Rolsion shared how the Sweet Cherry and Strawberry Commissions do their annual meeting and research review together. This allows for a more intimate research review, those that want to be there attend and the cost to the Commission is reduced.

Scott Zelinski spoke on two main topics he feels are not being properly addressed with the current format; How do farmers make money, and how do we get new growers to join our cause?

Kris Anderson shared that Amy Gilroy, the ODA Farm to School Coordinator, is in the initial stages of looking into how government owned land could be made available to growers who sell to schools and other large institutions. Anderson says as more details come, will be shared with the Commission.

Cook summarized that the 2023 meeting might be the best place to incorporate a research review, a grower discussion of where the industry is going, and potentially processors sharing their thoughts on where the vegetable industry is heading as well.

Scott Zelinski agreed that a more concentrated meeting would be appropriate, and to invite many people from the processor side of the industry to have a conversation with.

Alexander-Rolsion made the suggestion to have a processor panel. Ask those speaking a few poignant questions and allow discussion to stem from this. Cook stated including the farmers to also have a panel discussion would be appropriate.

Megan Sturzen suggested that “higher-ups” in the processing companies would need to be included. Cook agreed to this point. Also suggested inviting Frank Tigues to either the annual meeting or as a guest speaker at a regular meeting.

Anderson suggested inviting someone that could answer the question “What kind of vegetables do consumers want”? Suggesting a grocery trade association person, or Tim Delbridge in the OSU economics department be the right person(s) to address this.

Cook agreed that all processors, beyond those that pay assessments, be invited to participate.

Cook requested that each Commissioner come up with a list of all processors as well as potential people to invite to the meeting and have ready for the next OPVC meeting.

## **Old Business**

Mission Statement- bypassed until next meeting.

## **New Business**

Commissioner position #4 (grower) has been vacant for some time and needs to be filled. Cook asked Oregon Processed Vegetable Commission

if any one knows of corn growers that could take on the position. The suggestion was made to ask for a representative of Frank Tiegs. Cook volunteered to reach out to him.

Megan Sturzen suggested that the commission look for a broccoli and/or cauliflower grower to also pursue. Ed Peachy suggested reaching out to Brenda Frketich from St. Paul. There was expressed interest from her in the recent past to be involved with the Commission. Sturzen volunteered to reach out to her. Zelinski offered to reach out to viable broccoli and cauliflower growers as well.

Peachy suggested getting a list of growers from the Pacific Northwest Vegetable Growers Association.

Cook brought up discussions taking place about the Bean Breeding Program with seed companies. It has been agreed that keeping the program and research funded is preferred. There is communication that some of the seed companies have interest in helping fund the program. Cook also brought up the question, how do we (OVPC) move the funding responsibility from the farmers as the varieties have decreased, to the seed companies that are primarily gaining from the research?

### **Guest Speakers at Meetings**

Cook suggested asking Frank Tiegs and other industry leaders to give a 10-15 minute presentation to OPVC. Other Commissioners agreed this would be appropriate. Concise questions would be needed for all speakers to stay on topic. Zelinski suggested crop research as a topic. Peachy included the topic of assessment of research needs of the industry. Another person of interest would be Qingyang Wang, OSU Food Science Specialist to start January 2023.

Cook adjourned the meeting at 2:45 p.m.

### **Next Meeting time, date and location**

Friday, December 9, 2022 at 2 pm Oregon Farm Bureau Building

Chairman Matthew Cook adjourned the meeting at 2:45p.m.

Respectfully Submitted:

Approved:

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Randi Alexander-Rolison  
Administrator

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Matthew Cook  
Chairman

**Minutes**  
**Oregon Processed Vegetable Commission**

2:00 p.m. – December 9, 2022

Regular Meeting  
Hall of Fame Room  
Oregon Farm Bureau  
1320 Capitol St NE  
Salem, Oregon

At 2:06 p.m. Chairman Matthew Cook opened the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Megan Sturzen, Ryan Koch, Tony Shepherd, Thomas Barnett, and Andy Kraemer.

Also in attendance;

ODA Ex-Officio Kris Anderson, ODA Commodity Commission Oversight Program Manager  
Administrative Services Provider, Randi Alexander-Rolison

OSU Ex Officio Ed Peachey, Vegetable Extension and Weed Science, Dept. of Horticulture OSU  
Bill Braunworth, OSU Horticulture Department Head

Kristie Buckland, Assistant Professor, Extension Specialist—Vegetable & Specialty Seed Crops OSU

**Minutes**

Cook asked if everyone had a chance to look at the November 2, 2022 Regular Meeting minutes and asked if there were corrections or discussion. Thomas Barnett informed Alexander-Rolison there is not an E at the end of his name. With no other corrections;

**SCOTT ZIELINSKI MOVED TO APPROVE THE NOVEMBER 2 , 2022  
MINUTES AS PRESENTED. RYAN KOCK SECONDED THE MOTION.  
ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>THOMAS BARNETT</b>  | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>SCOTT ZIELINSKI</b> | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

**OPVC Financials**

Administrator Randi Alexander-Rolison reviewed the Financial Statement through October 31, 2022 (Exhibit A). Alexander-Rolison confirmed that the Commission had a beginning balance in October of

\$141,784.07, with a total of \$29,104.00 in deposits and cleared expenses being \$1,833.00 leaving the commission with a net income in the checking account of \$169,055.07. The Money Market account has a balance of \$3,142.36. Total assets of both accounts is \$172,197.43.

Alexander-Rolison shared there are uncleared expenses to date of \$22,599.06, giving a current ending balance in the checking account as of December 2, 2022 of \$146,456.01.

Cook asked the commissioners if they had any questions about the financial reports.

**SCOTT ZIELINSKI MOVED TO APPROVE THE OCTOBER 31, 2022 FINANCIALS AS PRESENTED (EXHIBIT A). MEGAN STURZEN SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>THOMAS BARNETT</b>  | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>SCOTT ZIELINSKI</b> | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

**Oregon Department of Agriculture Update - Kris Anderson.**

Anderson reported her retirement from ODA at the end of December. An oversight committee has been formed to help aid Jess Paulson and ODA in refining the Commodity Commission Oversight Manager (CCOM) role. Matthew Cook has been elected the chair. This committee approved an additional \$11,000 for Anderson to come back to ODA for a short time and help train the new person (if Anderson chooses). Jess Paulson is asking commissioners to contact him for input on the CCOM job description, [jess.paulson@oda.oregon.gov](mailto:jess.paulson@oda.oregon.gov), or 503-507-9313.

A sub-committee of the oversight committee is looking into commission audit alternatives. This is a result of many commissions not being approved by a firm, or able to afford the cost of an audit. The sub-committee is looking into if ODA should perform the audits, or a third party and the possibility of smaller commissions coming together for an audit where the time and cost is split.

The Hemp Commission will be looking for an administrator. An RFP will go out March 2023. The Alfalfa Commission is dissolving.

**Oregon State University Update - Ed Peachy & Bill Braunworth**

Bill Brouanworth reports Oregon State University will fund a position similar to Ed Peachy's Vegetable Extension and Weed Science role in the OSU Dept. of Horticulture. This will be a .75 FTE

focusing on vegetables and seed crops in the Western Oregon area. Position is an endowed professorship at \$40,000 spendable to the professor on items not covered by the state, and starts at the associate professor level Braunworth will share the job description with OPVC for dissemination once approved. A public forum will be held during the interview process where any interested persons can comment.

## **Research**

Chairman Cook briefly reviewed the currently funded research projects; Lane Selman, Creating an Oregon Green Bean Awareness Campaign, Jim Myers, Broccoli Breeding and Evaluation, and Jim Myers, Green Bean Breeding and Evaluation. Research reports will be due to Ag Research Foundation (ARF) and OPVC by December 31, 2022. Reports will be given at the January 6, 2023 meeting.

It was suggested that a letter be provided to Jim Myers encouraging him to submit a proposal to Oregon seed companies for further funding of his vegetable breeding and evaluation projects.

Research Proposals will be due to ARF and OPVC by January 31, 2022. Including any project that is looking for continued funding, priorities for new projects include; Enterprise Budget Sheets updated, spinosad, snap bean and corn seed maggots. The requests will be sent to all departments at OSU as well as made public. A list of specific people to include on the RFP was provided by commissioners.

## **Grower Meeting**

Cook met with Lizbeth Goddik, OSU Food and Science Technology Dept Head and the option to have her assistance with the annual meeting was provided. Goddik has experience in conducting a networking “think tank” meeting similar to what OPVC is considering hosting. Cook will be having further discussion with Goddik and will include Tony Shepherd, Scott Zielinski and Ryan Koch.

## **Old Business**

Mission Statement- bypassed until next meeting.

## **New Business**

Commissioner position #4 (grower) has been vacant for some time and needs to be filled. A clarification of who qualifies as a grower was provided.

Tony Shepherd reported he reached out to several farmers in Eastern Oregon without anyone interested in participating. Commissioners will continue to be on the lookout for growers to recruit.

Cook and Ed Peachy attended the Broccoli Robot Patent Award ceremony at Crescent Valley High School Nov 21. Cook reported it was fun to see the kids that created the machine as well as the growth of the robotics department at the school. OPVC supported the project that resulted in a patented broccoli harvester.

Shepherd attended the OSU tomato field day Sept 15, and reported the quality of the crop looked good. Alex Stone and Matt Davis did a nice job with the field trial. The fruit is to be tested in the lab by Zac Wiegand in order to look at the pH, % solids, brix, etc. The varieties chosen are commonly grown in the California industry. It will be interesting to see how the production and quality compare to the California standards.

**Next Meeting time, date and location**

Friday, January 6, 2023, 9:00 am at the Oregon Farm Bureau Building

Chairman Matthew Cook adjourned the meeting at 4:03 p.m.

Respectfully Submitted:

Randi Alexander-Rolison  
Administrator

**Minutes**  
**Oregon Processed Vegetable Commission**

9:00 a.m. January 6, 2023  
Research Review & Regular Meeting  
Hall of Fame Room  
Oregon Farm Bureau  
1320 Capitol St NE  
Salem, Oregon

At 9:20 a.m. Chairman Matthew Cook opened the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Megan Sturzen, Jessica Blakley, Ryan Koch, Tony Shepherd, Thomas Barnett, and Andy Kraemer.

Also in attendance;

Administrative Services Provider, Randi Alexander-Rolison

OSU Ex Officio Ed Peachey, Vegetable Extension and Weed Science, Dept. of Horticulture OSU

Bill Braunworth, OSU Horticulture Department Head

Kristie Buckland, Assistant Professor, Extension Specialist—Vegetable & Specialty Seed Crops OSU

Lane Selman, Culinary Breeding Network Director, and Assistant Professor, College of Agricultural Sciences, Horticulture Department OSU

Jim Myers, Professor-Endowed, College of Agricultural Sciences, Horticulture Department OSU

Emma Buczkowski, College of Agricultural Sciences, Horticulture Department OSU

Alex Paraskevas, Polk County Business Retention & Expansion Manager, SEDCOR

**Research Reports**

Jim Myers provided a report on the “Broccoli Breeding & Evaluation” project partially funded by OPVC for the 22-23 year. This was followed by a report on the “Green Bean Breeding & Evaluation” project funded by OPVC for the 22-23 year.

Lane Selman provided a report on the “Creating a Green Bean Awareness Campaign” project funded by OPVC for the 22-23 year.

**Minutes**

Cook asked if everyone had a chance to look at the December 9, 2022 regular meeting minutes and asked if there were corrections or discussion. Tony Shepherd pointed out a correction with “Braunworth” under the Oregon State University Update, and in the same report that the line read “focusing on vegetables and specialty seed crops.” With no other corrections,

**SCOTT ZIELINSKI MOVED TO APPROVE THE DECEMBER 9, 2022  
MINUTES WITH CORRECTIONS. RYAN KOCK SECONDED THE**

**MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

**Financial Report**

Administrator Randi Alexander-Rolison reviewed the Financial Statement through November 30, 2022 (Exhibit A). Alexander-Rolison confirmed that the commission had a beginning balance in November of \$169,055.07, with cleared expenses of \$2,211.31 leaving the commission with a net income in the checking account of \$166,843.76.

Alexander-Rolison reported there are uncleared expenses of \$40,457.82, giving a current ending balance in the checking account as of December 22, 2022 of \$126,385.94.

Two assessment checks have been received in the amount of \$59,734.66.

Cook asked the commissioners if there were questions about the financial report. Being none,

**SCOTT ZIELINSKI MOVED TO APPROVE THE NOVEMBER 30, 2022 FINANCIALS AS PRESENTED (EXHIBIT A). MEGAN STURZEN SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

**Oregon State University Update - Ed Peachy & Bill Braunworth**

Braunworth reported Oregon State University has started to advertise the position with Vegetable Extension and Weed Science (formerly held by Ed Peachy). Interviews and public comment will be available, times TBD. This position will be housed in Corvallis and service primarily the valley areas. The Hermiston Extension has a vacant position, formerly held by Scott Lukas who transferred to the valley to work on small berry breeding.

An Oregon State University investment package is being circulated among ag lobbyists and other interested groups to support the agricultural, extension and forestry departments. The total ask is \$50,000.00 for two years. (Exhibit B)

Peachy is preparing to go on tour to New Zealand and Australia. There are four open spots for the Australia trip, including one \$1,000 scholarship.

**Mission Statement**

Cook asked the commissioners to review the mission and vision statement as presented (Exhibit C). With no further discussion or corrections;

**THOMAS BARNETT MOVED TO APPROVE THE MISSION AND VISION STATEMENT. SCOTT ZIELINSKI SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

## **Grower Meeting**

Cook requested input from commissioners on the idea of not having a spring annual meeting and waiting to hold something in the fall of 2023 in order to gather more information from the processed vegetable community about the needs to be addressed at an annual meeting.

Barnett made the suggestion to hold off on a meeting this year and plan for a networking meeting late fall/early winter of the 23-24 year after gathering more information from growers and processors.

**SOCTT ZELINSKI MOVED TO POSTPONE THE ANNUAL MEETING IN THE 2022-2023 FISCAL YEAR. THOMAS BARNETT SECONDED. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

A paper and electronic newsletter will be drafted in an effort to communicate to the growers; Why there will not be an annual meeting in the 2022-23 season, what projects were funded by the OPVC this year, a farewell to Ed Peachy, request input for future funding and research efforts, a summary of the financial changes the OPVC has seen over the last three years, changes in personnel in the commission and ODA, and a save the date for a networking meeting to come late 2023.

**SOCTT ZELINSKI MOVED TO PRODUCE AND DISTRIBUTE A NEWSLETTER IN PLACE OF HOSTING AN ANNUAL MEETING. MEGAN STURZEN SECONDED. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

Cook went through a strategic planning Q & A to address the needs of a future annual meeting.

*What is the desired purpose?*

To learn the production needs of processors of all sizes and connect them with growers in order to assist (contract) getting those needs met, in turn increasing production for growers and product for processors.

*What is the anticipated outcome?*

To have a prosperous processed vegetable community. Having the ability to connect processors to Oregon growers and have growers meet the production needs of the industry.

To expand crop varieties beyond what OPVC currently represents.

*What type of event do we want to host?*

Networking meeting

Industry “mixer”

Small farms social

Vegetable expo

Database

*Who do we want to be involved?*

SEDCOR

Food Innovation Center

VegCo

Oregon State University- Researchers Kristie Buckland, Lane Selman, Jim Myers, Zak Weigand  
Lisbeth Goddik; Department Head of Food & Science Technology, Sheri Cole; Assistant Professor  
Food & Science Technology, Tim Delbridge; Assistant Professor Applied Economics

Oregon Dept of Ag- Jess Paulson; Director of Market Access & Certification, Theresa Yoshioka;  
International Trade Manager, Gary Neuschwander; Trade Development Manager, Susanna Pearlstein,  
Organic Certification Program Manager

Dave Dillon; President, Food Northwest (Oregon Farm Bureau's Former Executive Vice President)  
Business Oregon

Seed Companies

Farm Credit/AgWest

Processors - field/procurement

Oregon Tilth

*What are the next steps?*

Create newsletter - print and digital

Ask for distribution lists from processors

Request grower input in the newsletter (have link on OPVC website)

Proof and approve at February 10 meeting

### **SEDCOR - Alex Paraskevas**

Cook invited Paraskevas to join the meeting and introduce SEDOR to the commission as an effort to utilize the networking connections made by SEDCOR and assist OPVC in reaching the right people to better obtain our goals and mission.

SEDOR finds, creates, and cultivates economic opportunities in the Willamette Valley. Paraskevas works as a rural innovation catalyst and the business retention and expansion manager to assist traded-sector businesses in Polk County.

SEDCOR is hosting an Ag Breakfast on January 31 at Mt Angel Festhalle, and Feb 2nd at Chemeketa Eola Event Center. The Ag Breakfast is a special gathering of Willamette Valley growers, processors, producers, service providers, and other leaders in our region's Ag Supply Chain.

### **Old Business**

Vacant P4 position - Cook had a conversation with Dan McCarty about his interest in being a commissioner. McCarty reported that research on smut and earworms in corn would be beneficial in the Eastern Oregon area. These items were added to the research RFP.

Sturzen provided the names and numbers of two other potential people to ask to join.

**New Business- none**

**Next Meeting time, date and location**

Friday, February 10, 2023 at 2 p.m. in the Oregon Farm Bureau Building

Chairman Matthew Cook adjourned the meeting at 1:17 p.m.

Respectfully Submitted:

Randi Alexander-Rolison  
Administrator

**Minutes**  
**Oregon Processed Vegetable Commission**  
2p.m. February 10, 2023  
Research Review & Regular Meeting  
ZOOM

At 2:05 p.m. Chairman Matthew Cook opened the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Megan Sturzen, Jessica Blakley, Ryan Koch, Tony Shepherd, and Andy Kraemer. Absent; Thomas Barnett  
Also in attendance;  
Administrative Services Provider, Randi Alexander-Rolison

**Minutes**

Cook asked if everyone had a chance to review the January 6, 2023 regular meeting minutes and asked if there were corrections or discussion.

**TONY SHEPHERD MOVED TO APPROVE THE JANUARY 6, 2023  
MINUTES. SCOTT ZIELINSKI SECONDED THE MOTION. THE  
MOTION PASSED WITH A UNANIMOUS VOTE.**

**Financial Report**

Administrator Randi Alexander-Rolison reviewed the Statement of Activities July 1, 2022 - January 31, 2023 (Exhibit A). Alexander-Rolison discussed how the report shows all revenue and expenses through January 31, 2023 for each budgeted line item, the variance of what was proposed and the percentage difference between actual and budgeted. Total revenue was reported at \$94,546.11, 55% of what was budgeted, and expenses total \$85,608.52, 24% of the budgeted expenses.

Cook requested this report reflect the revenue amount budgeted per crop, not assessments as a whole. Alexander-Rolison acknowledged the assessment reach continues to be a task that needs to be improved, as the group recognizes there are processors not currently paying.

Cook asked the commissioners if there were questions about the financial report. Being none,

**SCOTT ZIELINSKI MOVED TO APPROVE THE FINANCIALS AS  
PRESENTED. TONY SHEPHERD SECONDED THE MOTION. THE  
MOTION PASSED WITH A UNANIMOUS VOTE.**

**Admin Report**

**Newsletter** - Alexander-Rolison asked if everyone had the opportunity to look at the newsletter and survey, and if there were edits or additions to be made. There is a broccoli report and scholarly

reports to be added, however all other information is in place. An email list of growers is being compiled as well as requests to processors and other grower-related organizations to share with their contact lists for mass disbursement. The newsletter and grower survey will both be on the OPVC website.

**SCOTT ZIELINSKI MOVED TO APPROVE THE NEWSLETTER WITH THE ADDITION OF THE BROCCOLI RESEARCH REPORT AND SEND OUT. MEGAN STURZEN SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

**Corn Research Publication Access** - Chairman Cook spoke with Kristie Buckland about corn research currently published or recently completed. It was agreed that this is another good resource to have available on the OPVC website.

**Commissioner Applications** - Oregon Dept of Ag is taking applications for all open and term-ending positions to be re-appointed in April. The due date to email applications is March 15. These will be for term assignments starting July 2023. Chairman Cook asked the four commissioners that have terms ending; Thomas Barnett, Jessica Blakely, Ryan Kock, and Andy Kramer if they are considering reapplying. All but Barnett (absent) confirmed they are. Cook shared the ODA oversight committee is planning to restructure how commissioners are appointed, giving more decision making to the commissions.

### **Old Business**

**Networking Meeting** - planning will be revisited after responses to the grower survey are collected. Tony Shepherd recommended that whatever plan is made, that it benefits growers across the state and not concentrated in the Willamette Valley.

**Vision & Mission Statement** - An old version of the vision and mission statement was approved at the January 6 meeting. Updates were again made during the meeting (Exhibit B).

**TONY SHEPHERD MOVED TO APPROVE THE UPDATED VISION AND MISSION STATEMENT AS PRESENTED. SCOTT ZELINSKI SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

### **New Business**

**Tony Shepherd Outreach** - Shepherd spent time in Eastern Oregon learning more about onions, peas and carrots. Shepherd visited the OSU Experiment and Research Station in Adams, met with the director, Francisco Calderon, and local extension agent, Don Wysocki. Shepherd presented the idea of adding peas to the commission at the Pea Research Day. Shepherd visited the OSU Hermiston research facility and met with the new director, Carlos Bonilla

and the Agronomist, Ray Qin and inquired about them providing research proposals on sweet corn and carrots.

Shepherd also visited the IPM Center, meeting Dr. Silvia Rondon, director, and Jessica Green (Veg Net) asking if they can support growers in the Hermiston area. With several proposals in mind, a more in-depth discussion is to follow.

Shepherd is planning more meetings and trips to Eastern Oregon to spread the word of the OPVC, attempt to get other crops assessed by the commission and research projects lined up to benefit growers in that region.

It was requested that the original charter for the OPVC be looked up to see what/how exactly the assessed crops are listed.

Shepherd recently became a member of the Pacific Northwest Vegetable Association, attended the conference last November and encouraged other board members to consider also participating. A request for a non-commercial booth at no cost to OPVC was submitted for the next conference. Cook suggested that a line item for booth cost be considered in the next budget.

Shepherd proposed there be committees, such as; Legislative, Research, Promotion, Education, Annual Grower Meeting, OSU Advisory Committee, Tradeshow, Market Report, etc. Committee chairs to report at each commission meeting on events and progress. Acknowledging the current chair is overworked, he volunteered to be chair of a committee to help share the work-load, keep the commission relevant and moving forward.

Cook asked for all commissioners to consider this proposal. The conversation will continue at the next meeting.

**Budget & Research Proposals** - With two scheduled meetings remaining, the March meeting will need to be the research proposal review and commission meeting. Kock volunteered to find a lunch sponsor for the March 3 meeting.

A brief conversation about per diem compensation was brought up. This too will be continued at the budget meeting.

Cook requested that crop numbers be provided by Sturzen and Blakley at the March meeting. With the consideration that the March 3 meeting will be too early for projected numbers, a second meeting was scheduled for March 31. A doodle poll will be sent out to reschedule the April meeting.

**Next Meeting time, date and location**

Friday, March 3, 2023 at 10:00 am. in the Oregon Farm Bureau Building

Chairman Matthew Cook adjourned the meeting at 3:45 p.m.

Respectfully Submitted:

Randi Alexander-Rolison  
Administrator

**Minutes**  
**Oregon Processed Vegetable Commission**  
10 a.m. March 3, 2023  
Research Proposal Presentations & Regular Meeting

At 10:05 a.m. Chairman Matthew Cook opened the Research Presentation portion of the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Ryan Koch, Tony Shepherd, Thomas Barnett, and Jessica Blakley. Absent; Megan Sturzen, and Andy Kraemer.

Also in attendance;

Administrative Services Provider, Randi Alexander-Rolison

Tim Delbridge, Oregon State University College of Agriculture Science, Applied Science

Jim Myers, Oregon State University College of Agriculture Science, Horticulture

Zak Wiegand, Oregon State University College of Agriculture Science, Food & Science Technology

Bill Braunworth, Oregon State University College of Agriculture Science, Horticulture Dept. Head

Jessica Green, Oregon State University, College of Agriculture Science, Entomology

Silvia Rondon, Oregon State University, College of Agriculture Science, Entomology

Lane Selman, Oregon State University College of Agriculture Science, Horticulture, Culinary Breeding Network

Qingyang Wang, Oregon State University, College of Agriculture Science, Food & Science Technology

Jason Juarez, Wilber Ellis

Elijah Cook, Cook Family Farms

**Proposal Presentations**

The commission heard proposal presentations from;

Jessica Green, The Corn Earworm Conundrum: using VegNet data and resources to reassess activity patterns of an important pest.

Timothy Delbridge, Enterprise Budgets for Organic and Conventional Green Beans, Sweet Corn, Broccoli, and Cauliflower for the Processed Market.

Jim Myers; (1) Green Bean Breeding for Abiotic and Biotic Stress Resistance, Yield and Quality, (2) Broccoli Breeding for Heat Tolerance, Mechanical Harvest and Processing Quality, and (3) Nitrogen fertility requirements of new sweet corn hybrids.

Lane Selman- Expanding on the Oregon Green Bean awareness campaign.

BREAK- Thank you Valley Ag for providing lunch!

Chairman Cook reconvened the meeting at 12:33 pm.

**Minutes**

Cook asked if everyone had a chance to review the February 10, 2023 regular meeting minutes and if there

were corrections or discussion. Being none,

**TONY SHEPHERD MOVED TO APPROVE THE FEBRUARY 10, 2023 MINUTES. SCOTT ZIELINSKI SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

### **Financial Report**

Administrator Randi Alexander-Rolison reported the Profit & Loss report for July 1, 2022 through February 28, 2023 (Exhibit A). The total amount of assessments collected through February 28, 2023 is \$94,347.38. The total income is \$123,451.54, expenses is \$87,442.52. This leaves a net income of \$36,009.02. This does not reflect the current balance.

Cook asked the commissioners if there were questions about the financial report. Being none,

**SCOTT ZIELINSKI MOVED TO APPROVE THE P&L REPORT AS PRESENTED. RYAN KOCK SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

Bill Braunworth reported that interviews will be conducted April 3 and 10 for Ed Peachy's former position. Input from the OPVC during this interview process is encouraged. An official announcement will be sent soon about interview details and participation instructions.

Commissioners welcomed brief presentations from;

Zak Wiegand on OSU tomato trials conducted in 2022-2023,

George Harris, AgWest Farm Credit Crop Insurance, and

Qingyang (Carly) Wang, OSU Fruit and Vegetable Extension Specialist. If you have feedback or suggested topics of research please email: [qingyang.wang@oregonstate.edu](mailto:qingyang.wang@oregonstate.edu).

### **Break 1:30 - 1:40**

### **Old Business**

**OPVC Committees-** In an effort to help facilitate a focus in specific commission areas, Cook presented different committee options; future technologies, legislature, promotion and marketing, outreach/processor connections, breeding, new crop/crop advancements, farm economics. Committees would establish direction of the OPVC based on needs, funding and mission.

An Outreach committee will be officially formed. Shepherd and Cook will spearhead this for now and bring on the remainder of the commission as needed for input. OPVC will continue to work with the OSU Food & Technology Dept to gain a full list of processors.

Cook requested that Shepherd put together an outreach budget to be considered at the budget planning meeting.

**Assessments-** Kerr reports they did not purchase any of the OPVC assessed crops in 2022. No other assessments are expected for the year. Total Assessments received to date \$94,347.38, budgeted assessment for 2022-23 FY is \$125,800.00.

Letters of intent will be sent to processors the week of March 6th.

State Administrative Rules for OPVC states that assessments are on;

Beans, *Phaseolus vulgaris* L (including green, wax and romano, but not dry beans);

Sweet Corn, *Zea May* L (or other types of corn processed for human consumption);

Table Beet, *Beta Vulgaris* L;

Carrot, *Daucus carota* L;

Broccoli, *Brassica Boleracea* L Italica group;

Cauliflower, *Boleraces* L Botrytis group.

Each of these vegetable crops sold through commercial channels (ORS 576.051) to processors are to be included. In this instance, processed means any form of the above named crops used for canning, freezing, drying, dehydrating or pickling. These and other vegetable crops marketed fresh are excluded.

Barnett suggested other crops to be considered for assessment; onions, potatoes, and squash, if they are not currently paying an assessment.

### **New Business**

**Newsletter** - It was decided the newsletter would be distributed via online and email only. A postcard with a QR code and request to fill out the grower survey will be created and mailed to growers the OPVC has addresses for.

**Missing Research Proposal** - Sarah Masoni submitted the proposal titled“Novel uses of Frozen Corn and Frozen Green Beans for center of the plate meal patterns for the Child Nutrition Programs and Institutional Users“ for \$77,571, unfortunately this was missed and they were not asked to present. Koch volunteered to reach out and ask if they want to do a Zoom presentation to the commission.

### **Next Meeting time, date and location**

Friday, March 31, 2023 at 1:00 pm. (executive session) 2:00 pm budget planning in the Oregon Farm Bureau Building

Chairman Matthew Cook adjourned the meeting at 3:02 p.m.

Respectfully Submitted:

Randi Alexander-Rolison

Administrator

**Minutes**  
**Oregon Processed Vegetable Commission**  
1:00 p.m. March 31, 2023  
Executive Session & Budget Planning Meeting

At 1:15 p.m. Chairman Matthew Cook opened the Executive Session portion of the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Ryan Koch, Tony Shepherd, Thomas Barnett, Jessica Blakley, Megan Sturzen, and Andy Kraemer.

Also in attendance;

Administrative Services Provider, Randi Alexander-Rolison

Bill Braunworth, Oregon State University College of Agriculture Science, Horticulture Dept. Head

Ed Peachy

**Executive Session**

Commissioners discussed the proposals presented to the OPVC for funding consideration in the 2023-24 fiscal year.

2:05 pm the Executive Session closed.

Chairman Cook opened the budget planning meeting at 2:08 pm.

**Minutes**

Cook asked if everyone had a chance to review the March 1, 2023 regular meeting minutes and if there were corrections or discussion. Being none,

**TONY SHEPHERD MOVED TO APPROVE THE MARCH 3, 2023  
MINUTES. SCOTT ZIELINSKI SECONDED THE MOTION. THE  
MOTION PASSED WITH A UNANIMOUS VOTE.**

**Financial Report**

Administrator Randi Alexander-Rolison reported the financials of July 1, 2022 through February 28, 2023 (Exhibit A). With a beginning balance of \$177,689.30, a total revenue of \$123,451.54, and expenses of \$87,442.52. This leaves an ending balance of \$213,698.32.

Cook asked the commissioners if there were questions about the financial report. Being none,

**RYAN KOCH MOVED TO APPROVE THE FINANCIAL REPORT.  
SCOTT ZIELINSKI SECONDED THE MOTION. THE MOTION PASSED  
WITH A UNANIMOUS VOTE.**

### **Research Funding for 2023-24**

Discussion was held about proposals submitted for the 2023-24 year. The commission discussed three different funding options.

**TONY SHEPHERD MOVED TO APPROVE FUNDING OPTION TWO AT \$93,308.00 (EXHIBIT B) WITH NOTICE TO JIM MYERS THAT FUTURE FUNDING OF THE GREEN BEAN AND BROCCOLI BREEDING PROJECTS WILL NOT BE CONSIDERED FOR FUNDING BY OPVC. SCOTT ZIELINSKI SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

### **Proposed 2023-24 Budget & ASSESSMENT RATES**

Alexander-Rolison reported expenses anticipated for the remainder of the 2022-23 fiscal year and discussed each line item of the proposed 2023-24 budget. The Assessment Calculations Worksheet was used to determine needed revenue from each crop and set the proposed 2023-24 assessment rates.

**SCOTT ZIELINSKI MADE A MOTION TO ACCEPT THE 2023-2024 FISCAL YEAR ASSESSMENT RATES FOR EACH CROP AS FOLLOWS;**

|          |         |             |         |
|----------|---------|-------------|---------|
| Beans    | \$1.100 | Carrots     | \$0.500 |
| Beets    | \$0.000 | Cauliflower | \$0.900 |
| Broccoli | \$3.458 | Sweet Corn  | \$0.630 |

**RYAN KOCH SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

**RYAN KOCH MADE A MOTION TO APPROVE THE 2022-2023 OPVC BUDGET AT \$317,966.14 (EXHIBIT C). MEGAN STURZEN SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

**RYAN KOCH MOVED THE OREGON PROCESSED VEGETABLE COMMISSION CONTRACT WITH RANDI ALEXANDER-ROLISON FOR ADMINISTRATIVE SERVICES FOR THE 2023-24 FISCAL YEAR IN THE AMOUNT OF \$21,900. MEGAN STURZEN SECONDED THE MOTION. THE MOTION PASSED WITH A UNANIMOUS VOTE.**

### **Oregon Department of Ag**

Matthew Cook, who also serves as Chair of the Commodity Commission Oversight Committee for ODA, reports that the committee is working with Jess Paulson of ODA to finish the details of the Commodity Commission Oversight Manager position. There is a meeting scheduled for April 6, 2023 with Paulson

and the administrators of all the Oregon commodity commissions to talk about upcoming year-end /new-year tasks and responsibilities.

### **Oregon State University**

Bill Braunworth reported interviews were scheduled for two candidates considered for the Weed Science Vegetable Crops position. That is now down to one person.

Discussions and requested comments on OSU's extension services to go to legislation are still being collected.

Ed Peachy, Thomas Barnett and Matthew Cook shared some of the experiences and observations from their trips to New Zealand and Australia.

### **Next Meeting time, date and location**

OPVC Budget Hearing Meeting, Friday April 14, 2023, 1:00 pm via Zoom

**SCOTT ZIELINSKI MADE A MOTION TO ADJOURN THE MEETING AT  
3:18 PM. MEGAN STURZEN SECONDED THE MOTION. THE MOTION  
PASSED WITH A UNANIMOUS VOTE.**

Respectfully Submitted:

*Randi Alexander-Rolison*

Administrator

**Minutes**  
**Oregon Processed Vegetable Commission**  
1:00 p.m. April 14, 2023  
Budget Hearing  
Zoom

At 1:00 p.m. Chairman Matthew Cook opened the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Ryan Koch, Tony Shepherd, Jessica Blakley, and Megan Sturzen.

Also in attendance;

Administrative Services Provider, Randi Alexander-Rolison

Absent; Andy Kreamer and Thomas Barnett

**1:02 p.m. OAR 647-010-0010 (Assessment rate changes) and OPVC 2023-2024 fiscal year Budget Hearings Open.**

**Minutes**

Cook asked if there were discussions about the March 31, 2023 meeting minutes and if there were corrections. Being none,

**TONY SHEPHERD MOVED TO APPROVE THE MARCH 31, 2023 MINUTES.  
RYAN KOCH SECONDED THE MOTION. ROLL CALL WAS TAKEN, MOTION  
PASSED WITH A UNANIMOUS VOTE.**

**Financial Report**

Administrator Randi Alexander-Rolison reported the financials of July 1, 2022 through March 31, 2023. With a beginning balance of \$177,689.30, a total revenue of \$123,451.54, and expenses of \$87,442.52. This leaves an ending balance of \$213,698.32. There is an expected revenue of \$13,590 and expenses of \$57,852.14 for the remainder of the year, leaving an expected carryover of \$169,436.18.

Cook asked the commissioners if there were questions about the financial report. Being none,

**RYAN KOCH MOVED TO APPROVE THE FINANCIAL REPORT. JESSICA  
BLAKLEY SECONDED THE MOTION. ROLL CALL WAS TAKEN, MOTION  
PASSED WITH A UNANIMOUS VOTE.**

**Research**

Discussion was held about the proposal submitted by Ruijun Qin, "Evaluating Drone Imagery Applications for Sweet Corn Nitrogen Fertilization". Qin reported to Alexander-Rolison via email "I

might encounter a problem without the right field plot because our farm manager applied nitrogen one month earlier to the selected field. Currently I am exploring the solution with him. In case that he cannot provide a right field, is it OK for me to postpone the trial to next year?”.

After discussion, the board felt it was appropriate to continue with research funding as proposed and to keep in close communication with Qin about the project.

### **Grower/Networking Meeting**

The networking meeting was pushed back to take place late winter/early spring 2024 giving the commission time to plan and coordinate after taking the summer off for harvest. Matthew Cook has been talking with Alex Paraskevas of Sedcor and Nick Andrews, an organic corn grower, both told Cook they’d like to support the meeting; financially and/or logistically. The need is for someone to take on the planning and bulk of coordination for the event.

Cook will reach back out to OSU’s Food Innovation Center to see what level of involvement they can provide. Alexander-Rolison suggested coordinating with Kristie Buckland and OSU to have the networking meeting at the same time as the Vegetable Grower Seminar.

**1:27 p.m. OAR 647-010-0010 (Assessment rate changes) and OPVC 2023-2024 fiscal year Budget Hearings Close. No comments were received.**

### **Discuss and Adopt OAR 647-010-0010- Assessment rate changes, for the 2023-2024 fiscal year**

**TONY SHEPHERD MOVED TO ACCEPT AND ADOPT THE 2023-2024 FISCAL YEAR ASSESSMENT RATES FOR EACH CROP AS FOLLOWS;**

|                 |                |                    |                |
|-----------------|----------------|--------------------|----------------|
| <b>Beans</b>    | <b>\$1.100</b> | <b>Carrots</b>     | <b>\$0.500</b> |
| <b>Beets</b>    | <b>\$0.000</b> | <b>Cauliflower</b> | <b>\$0.900</b> |
| <b>Broccoli</b> | <b>\$3.458</b> | <b>Sweet Corn</b>  | <b>\$0.630</b> |

**RYAN KOCH SECONDED THE MOTION. ROLL CALL WAS TAKEN, MOTION PASSED WITH A UNANIMOUS VOTE.**

### **Discuss and Adopt 2023-2024 Budget to submit to Director Henderson for Approval**

**SCOTT ZIELINSKI MOVED TO ACCEPT THE 2023-2024 FISCAL YEAR BUDGET AT \$317,966.14 AND SUBMIT TO OREGON DEPARTMENT OF AGRICULTURE ACTING DIRECTOR LAUREN HENDERSON FOR APPROVAL. TONY SHEPHERD SECONDED. ROLL CALL WAS TAKEN, MOTION PASSED WITH A UNANIMOUS VOTE.**

**RYAN KOCH MOVED TO ALLOW RANDI ALEXANDER-ROLISON TO SIGN THE 2023-2024 AGRICULTURAL RESEARCH FOUNDATION TASK ORDER ON BEHALF OF THE OPVC. SCOTT ZIELINSKI SECONDED. ROLL CALL WAS**

**TAKEN, MOTION PASSED WITH A UNANIMOUS VOTE.**

The Outreach Committee will devise a plan for travel to Eastern Oregon and Washington to talk with processors not currently paying assessments and report back to the commission.

**Next Meeting time, date and location**

A Doodle Poll will be sent out to commissioners in October to determine meeting dates starting November 2023.

Respectfully Submitted:

*Randi Alexander-Rolison*

Administrator

**Minutes**  
**Oregon Processed Vegetable Commission**  
6:30 pm – April 26, 2022  
Commission Budget Hearing  
Zoom Video Conference  
Portland, Oregon

At 6:32pm Chairman Matthew Cook opened the meeting. By roll call the following commissioners were in attendance: Scott Zielinski, Megan Sturzen, Ryan Koch, Tony Shepherd, Jessica Blakley, and Andy Kraemer.

ODA Ex-Officio Kristyn Anderson, ODA Commodity Commission Oversight Program Manager  
Administrative Services Provider Jennifer Fletcher  
Administrative Services Provider in training, Randi Alexander-Rolison  
OSU Ex Officio Ed Peachey, Vegetable Extension and Weed Science - Dept of Horticulture OSU  
Alex Stone, Extension Vegetable Crop Specialist, Department of Horticulture OSU  
Lane Selman, Assistant Professor, Department of Horticulture OSU  
Kristie Buckland, Assistant Professor, Extension Specialist—Vegetable & Specialty Seed Crops OSU  
Brigid Meints, Assistant Professor, Crop and Soil Science OSU

**Minutes**

Jennifer Fletcher asked if everyone had a chance to look at the March 15, 2022 Regular Meeting minutes and asked for a motion to approve them.

**SCOTT ZIELINSKI MOVED TO APPROVE THE MARCH 15, 2022  
MINUTES AS PRESENTED. TONY SHEPHERD SECONDED THE MOTION.  
ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>SCOTT ZIELINSKI</b> | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

**OPVC Financials**

Jennifer Fletcher reviewed the Financial Statement through March 31, 2022 (Exhibit A). Fletcher confirmed that the Commission has a total of \$187,953.10 in assessments, \$65,798.00 in other revenue (annual meeting sponsorship and SCBG 2020), making the total income to date \$253,751.28. With total expenses being \$245,890.21, this leaves the Commission with a net income of \$7,861.07.

Fletcher asked the commissioners if they had any questions about the financial reports.

**SCOTT ZIELINSKI MOVED TO APPROVE THE MARCH 31, 2022 FINANCIALS AS PRESENTED (EXHIBIT A). RYAN KOCH SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>SCOTT ZIELINSKI</b> | <b>YES</b> |
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

**6:40 p.m. OAR 647-010-0010 2022-2023 Assessment Rate Changes Hearing Opens**

Jennifer Fletcher showed the Commissioners on the REVENUE NEEDS 22-23 spreadsheet that the rate for Broccoli needed to be revised. The appropriate estimated average price was revised to \$691.680, reducing the maximum assessment rate to \$3.458.

Revised total estimated assessment dollars anticipated to be brought in for the 2022-2023 FY are \$125,808.37.

**7:00 p.m. OAR 647-010-0010 2022-2023 Assessment Rate Changes Hearing Closes**

**7:01 p.m OPVC 2022-2023 fiscal year Budget Hearing Opens**

**Proposed 2022 - 2023 Budget**

Fletcher shared the OPVC 2022-2023 BUDGET, explaining to the Commission what was approved for the 2021-2022 FY, what has been received and spent to date and where she estimates the finances to be at the end of the fiscal year.

**10 Minute Presentation by Kristie Buckland – Quinoa & Medicinal Herbs**

**OPVC Change of Administrator Financial Review update**

Alexander-Rolison reported very little responses from the requests sent for a CPA to provide the Commission a financial review. Of the two responses received, one firm stated that one-time reviews were not something they were in interest of, and the seconded response quoted at starting price of \$12,000 to \$15,000 with an additional \$4,000 needed if OPVC had not received an audit before. Alexander-Rolison also received the names of three other CPA firms that work with governmental agencies and is awaiting a response from them.

Kris Anderson recommended that the process for an audit services Request For Proposals be started, volunteering time to assist Alexander-Rolison in creating and sending out the RFP for the Commission to review applications in the Fall when they return to regularly scheduled meetings. Although Anderson stressed a preference for the financial review/audit to take place as soon into the fiscal year as possible, so less time transpires between the changing of administrators.

A committee was formed to provide guidance to Anderson and Alexander-Rolison when needed. Members include Matthew Cook, Tony Shepherd and Alex Stone (volunteered via group chat).

**7:35 p.m OPVC 2022-2023 fiscal year Budget Hearing Closes**

**SCOTT ZIELINSKI MADE A MOTION TO ACCEPT THE 2022-2023 FISCAL YEAR ASSESSMENT RATES FOR EACH CROP AS FOLLOWS;**

|          |         |             |         |
|----------|---------|-------------|---------|
| Beans    | \$1.502 | Carrots     | \$0.000 |
| Beets    | \$0.000 | Cauliflower | \$0.500 |
| Broccoli | \$3.458 | Sweet Corn  | \$0.100 |

**MEGAN STURZEN SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                 |     |
|-----------------|-----|
| TONY SHEPHERD   | YES |
| RYAN KOCH       | YES |
| MEGAN STURZEN   | YES |
| SCOTT ZIELINSKI | YES |
| JESSICA BLAKLEY | YES |
| ANDY KRAEMER    | YES |
| MATTHEW COOK    | YES |

**THE MOTION PASSED**

**SCOTT ZIELINSKI MADE A MOTION TO APPROVE THE 2022-2023 OPVC**

**BUDGET AT \$350,251.08. RYAN KOCK SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                 |     |
|-----------------|-----|
| TONY SHEPHERD   | YES |
| RYAN KOCH       | YES |
| MEGAN STURZEN   | YES |
| SCOTT ZIELINSKI | YES |
| JESSICA BLAKLEY | YES |
| ANDY KRAEMER    | YES |
| MATTHEW COOK    | YES |

**THE MOTION PASSED**

**SCOTT ZIELINSKI MADE A MOTION TO START THE PROCESS FOR A REQUEST FOR PROPOSALS OF A MUNICIPAL AUDITOR WITH A MINIMUM OF TWO YEARS EXPERIENCE TO PROVIDE A FINANCIAL REVIEW OF OPVC. RYAN KOCH SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>SCOTT ZIELINSKI</b> | <b>YES</b> |
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

#### **10 Minute presentation by Brigid Meints & Lane Selman – Dry Bean Breeding**

**Statement of Purpose Vision and Mission Statement Update - Tony Shepherd & Matthew Cook.** Cook shared the Mission Statement draft with the Commission. It was requested that this document be reviewed and any suggested edits be provided when the OPVC meets again in the Fall of 2022. One recommended edit was to replace dietetic to nutritional value.

#### **Oregon Department of Agriculture Commissioner Appointments - Kris Anderson.**

Director Taylor has made 64 appointments and/or reappointments. Letters will be sent out late May to notify all those that applied. Producer 4 has remained open. Anderson will continue to look for appropriate (sweet corn) growers to apply.

Anderson shared the link [usapulses.org](http://usapulses.org) in the chat as an option for interested parties to gather more information about pulses (dry peas, beans, lentils, and chickpeas).

**RYAN KOCH MADE A MOTION TO CONTRACT WITH JENNIFER FLETCHER UNTIL JULY 31, 2022. MEGAN STURZEN SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                        |            |
|------------------------|------------|
| <b>RYAN KOCH</b>       | <b>YES</b> |
| <b>TONY SHEPHERD</b>   | <b>YES</b> |
| <b>MEGAN STURZEN</b>   | <b>YES</b> |
| <b>SCOTT ZIELINSKI</b> | <b>YES</b> |
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |

|              |     |
|--------------|-----|
| ANDY KRAEMER | YES |
| MATTHEW COOK | YES |

**THE MOTION PASSED**

**RYAN KOCH MADE A MOTION TO CONTRACT WITH RANDI ALEXANDER-ROLISON FOR THE FISCAL YEAR 2022-2023. MEGAN STURZEN SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                 |     |
|-----------------|-----|
| RYAN KOCH       | YES |
| TONY SHEPHERD   | YES |
| MEGAN STURZEN   | YES |
| SCOTT ZIELINSKI | YES |
| JESSICA BLAKLEY | YES |
| ANDY KRAEMER    | YES |
| MATTHEW COOK    | YES |

**THE MOTION PASSED**

**SCOTT ZIELINSKI MADE A MOTION TO CONTRACT WITH VICTOR WILLIS AKA CAMPBELTOWN CONSULTING UNTIL MARCH 31, 2023. MEGAN STURZEN SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                 |     |
|-----------------|-----|
| RYAN KOCH       | YES |
| TONY SHEPHERD   | YES |
| MEGAN STURZEN   | YES |
| SCOTT ZIELINSKI | YES |
| JESSICA BLAKLEY | YES |
| ANDY KRAEMER    | YES |
| MATTHEW COOK    | YES |

**THE MOTION PASSED**

**SCOTT ZIELINSKI MADE A MOTION TO AUTHORIZE JENNIFER FLETCHER TO SIGN ARF TASK ORDERS AND CAMPBELTOWN CONSULTING'S AMENDMENT OF CONTRACT ON BEHALF OF OPVC. TONY SHEPHERD SECONDED THE MOTION. ROLL CALL VOTE BY CHAIRMAN MATTHEW COOK.**

|                 |     |
|-----------------|-----|
| RYAN KOCH       | YES |
| TONY SHEPHERD   | YES |
| MEGAN STURZEN   | YES |
| SCOTT ZIELINSKI | YES |

|                        |            |
|------------------------|------------|
| <b>JESSICA BLAKLEY</b> | <b>YES</b> |
| <b>ANDY KRAEMER</b>    | <b>YES</b> |
| <b>MATTHEW COOK</b>    | <b>YES</b> |

**THE MOTION PASSED**

Chairman Matthew Cook adjourned the meeting at 8:28 pm.

Respectfully Submitted:

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Randi Alexander-Rolison  
Administrator In-training

Approved:

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Matthew Cook  
Chairman